

CARLTON PARISH COUNCIL

Minutes of a meeting held at Saint Andrew's Church, Main Street, Carlton at 19:30 hrs on Wednesday 14th September 2016

Present: S G Tupling (Chairman), J H Boston, I Sarson, W R Sharp (Councillors), I D Ould (County Councillor), M Cook (Borough Councillor), C J Peat (Clerk).

1. Administrative matters

a) Apologies for absence from Councillors

It was resolved that an apology from Cllr Finch be accepted.

b) Declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda

There were none.

2. Minutes of the meeting of 27th July 2016

It was resolved that the minutes be confirmed and they were signed by the Chairman.

3. Reports, questions and comments from the following

a) Parish Councillors

Cllr Sharp reported on the Horticultural Show (p.1595/9b refers). On the day there were 96 entries @ 50p, (total £48). Of the 28 classes, there were no entries for the older children or marmalade. Therefore 26 1st prizes of £2 were paid out, (total £52).

Receipts	£.p	Payments	£.p
Brought forward	21.50	Prize money	52.00
Grant from PC	35.00	Schedule printing	16.00
Entry money	48.00	Stationery	8.00
		Judge's gift	20.00
<hr/> Total	<hr/> 104.50		<hr/> 96.00
Balance	8.50		

It was resolved that the balance be carried forward, and that Mrs T Sharp be thanked for her help and support for this event.

The Chairman congratulated the Church Fete Committee and the many volunteers for the organisation of a very successful event which had raised almost £3,400 for church funds.

Cllr Sarson reported that the Northfields Liaison Group had met in July. The maintenance of the NCHA meadow areas at the Barton Road site entrance had been discussed.

Cllrs Sharp and Tupling had received complaints about speeding traffic on Barton Rd and Main St. This perennial issue was reviewed again: signs were ineffective, physical measures were expensive and inappropriate, perception of speed was a problem, there had been no serious accidents in the parish so the police would not undertake speed enforcement, and most of the drivers responsible were local people. Parked cars had proved to be the most effective

way of reducing speed, and were free. The PC's policy was to save up money so as to be able to purchase land for a safe playing field. **It was resolved** that an article be prepared for the next issue of Carlton News to establish whether there was sufficient local support to set up a Community Speedwatch Group.

Cllr Sarson had received a complaint about the amount of mud in the gullies in Main St – several were slow-running, and most contained mud up to the invert level, and in some cases above invert level. The Clerk noted that some of these problems had originated in November 2015 (p.1591/3f; 1599/3e refer). **It was resolved** that a survey of all gullies be carried out for submission to LCC Highways.

b) Leicestershire County Council

Cllr I D Ould had sent a written report of recent LCC business; there were no issues specific to Carlton.

Cllr Ould advised that the siting and design of the bus stop near the Marina had been changed to a lay-by made in the highway verge at the road junction. The proposed package of works would include the construction of a footway to the Water Park, and had been supported by Market Bosworth PC. This news was greeted with dismay, as the bus turning and waiting bay should have been provided as part of the development of the Marina and located away from the road junction on the northern side of the Marina entrance.

c) Hinckley & Bosworth Borough Council

Cllr M Cook reported on changes to the Parish & Community Initiative Fund where the funding limit had been increased to £12k/parish and to up to 60% of the project costs. Carlton did not appear to be eligible for funding from the new Developing Communities Fund as it was intended “... to support larger projects in areas where there is (or is anticipated to be) considerable population and/or employment growth.”

H&BBC had decided to seek to acquire the Co-Op site in Hinckley, mainly to ensure retention of the car park; the retail store would be let if the bid was successful.

d) Carlton Neighbourhood Watch group

Ms R Yule had reported that there had been no crimes recorded in Carlton in June.

e) Parish Clerk

External audit – the External Audit of the PC's accounts for the 2015-16 financial year had been completed on 16th August, and the Annual Return had been certified without qualification. The Clerk had omitted to complete the minute reference box for Section 2, which should have read p.1607/9f. The PC had been asked to ensure that the Annual Return was complete in future. The certified Annual Return, and the Statement of Conclusion of Audit had been uploaded onto the PC's website.

Internal audit – the agreed fee of £50 had been paid to the Internal Auditor (p.1546/13 refers).

Congerstone Lane hedge – the overgrown hedge fronting Field View had been cut back (p.1616/3a refers).

Marina bus stop – LCC Highways had advised that work had been scheduled to begin on 14th November, and was expected to take about two weeks. During this period there

would be one-way working on Carlton Road, controlled by traffic lights. On completion of the bus stop, Carlton Rd would be closed for about 5 days for resurfacing.

Buften bus stop – LCC had no record of a formal bus stop at Buften, and did not consider it necessary to put up a flag and pole because (i) there was no footway; and (ii) the stop would only serve a small number of properties. The location could be used as a ‘hail a ride’ stop at the discretion of the bus operator (p.1620/3c refers).

Nailstone / Barton Roads junction – the adjacent landowner had been asked to cut the hedge around the SE side of the junction hard back, and had been advised that the PC was seeking to have a footway constructed between the farm gate into the field off Nailstone Road, and The Gate Hangs Well.

Nailstone Road footway proposal – H&BBC had declined to include this project in the Environmental Improvement Programme on the grounds that the project (i) had not been fully worked up and would be too large scale for the EIP funds; and (ii) lacked focus on the main aim of the EIP which is to deliver minor works to the built environment and public realm in an heritage context (p.1604/3e refers).

Affordable housing – a vacancy at one house at Northfields had been advertised on the PC website, on the PC noticeboard, and through H&BBC. Shackerstone PC had also been notified.

Superfast broadband – new green cabinets had been installed on the southern side of Main Street opposite numbers 3 and 97 and were being commissioned. Information and links were available on the website <www.superfastleicestershire.org.uk>

Carlton Green – Councillors Tupling and Sarson, parishioner Jeff Hawksworth, and the Clerk **were thanked** for the use of their tools and the donation of materials for the installation of the new litter bin next to the seat on the East Green (p.1584/5 refers). An application had been submitted for s106 developer contribution funding. An electric hammer drill had been burned out during the installation: **it was resolved** that a donation of £20 be offered towards the cost of a replacement and charged to Clerk’s expenses.

Millennium post – the Clerk **was thanked** for treating the post with tung oil.

CDJO seat – the Clerk **was thanked** for treating the wood with tung oil.

Parishes Forum – 29th Sept at Newbold Verdon Library 1830 hrs. **It was resolved** that the PC be represented by the Clerk.

Hinckley & Bosworth Annual Rural Conference – 13th Dec 1000-1500 hrs Twycross Zoo. **It was resolved** that the PC be represented by the Clerk.

A list of digital communications and reports received would be copied to each Councillor, and copies of any files would be forwarded on request. Additional written documentation would be circulated.

f) Members of the public

A resident on Bosworth Road had complained about noise and disturbance during the recent building of two houses at the rear of Overdale, and about the continued storage of builder’s materials and equipment on farm land opposite this site to the east of Bosworth Rd.

Building work had been completed, and one of the new houses was now occupied, so there should be no more noise or disturbance. The site had been inspected on the morning of the meeting: the builder’s materials had been removed except for two containers and some pallets, and was reasonably tidy. **It was resolved** to monitor this site as clearance work appeared to be continuing.

4. Report on the Toddlers Play Area

The survey had been carried out on 18th August and copied to the PC's insurers (p.1618/5 refers). The Inspector had identified the following hazards, all of which were considered to present a low level of risk:

- (i) projecting bolt threads on access gate;
- (ii) minor movement in picnic table;
- (iii) timber edging slightly within falling space of steps to platform.

The Clerk had checked the fixings and attempted to tighten the bolts on the picnic table, but slight movement was an inherent feature of the design.

It was resolved that the report be noted.

5. Revised specification for grounds maintenance works in the CDJO

The vegetation in the wildflower meadow had grown very rank over the summer, and had been hard to cut and manage in July. Plants had flopped over both sides of the path and grown under the rails and garden fences, and the area had looked untidy. This had been expected to some extent because the soil was fertile and the sward had not yet developed, but changes to the mowing regime had been suggested after on-site discussions with the CGG and PC Chairmen and David Sansom. These comprised mowing a single swathe along both sides of the path all through the year, mowing the small area of grass to the west of the picnic table all through the year, and maintaining a weed-free strip along the bottom of the garden rails and fences.

The grounds maintenance contract for the CDJO had been awarded for 2017 at a rate of £50/cut on the basis that no mowing would take place until July (p.1584/4 refers).

It was resolved that the revised grounds maintenance specification for the CDJO be approved, and that David Sansom be invited to quote for the additional works required in 2017.

6. Proposal under the Sustainable Communities Act 2007

The Direct Communications Unit at 10 Downing Street had forwarded the PC's letter of 10th August to the DCLG (p.1620/3e refers). The views expressed in this letter had been strongly supported by LRALC, NALC and other bodies, and it had been suggested that the PC might submit a proposal under the Sustainable Communities Act 2007 (SCA 2007) to change the 10-unit rule. This Act requires the PC to reach agreement with the local community regarding the proposal, which might be achieved by carrying out a survey and recording the responses.

A discussion paper had been copied to Members after the last meeting: **it was resolved** that this paper be designated Report 2016-19.

It was resolved that a proposal be prepared under the SCA 2007 to the effect that settlements designated rural hamlets or equivalent in a Local Plan and which are not allocated new housing because they are not considered sustainable locations for new housing development be exempted from Planning Policy Guidance that `tariff-style` section 106 contributions for play and open space should not be sought from developments of 10 units or less and which have a maximum gross floorspace of no more than 1000m².

It was resolved that a survey of local opinion be carried out by way of a printed form, one copy to be delivered to every household in the Parish, for return before 10th October, at an

estimated cost of £20, and that a draft submission be prepared for consideration at the next meeting.

7. H&BBC Charitable Collections policy

It was resolved that this document be supported.

8. Planning matters

a) Planning applications submitted

There were none.

b) Comments submitted under delegated powers

There were none.

c) Planning applications determined

16/00532/FUL Extension to existing office building, 36 Main Street. Approved.

16/00614/HOU Single storey front and rear extension, Drovers Barn, Shackerstone Walk.
Approved.

d) Pre-submission draft of the Leicestershire Minerals & Waste Local Plan

The pre-submission draft had taken account of the comments made by the PC (p.1491/6b refers). **It was resolved** that the document be supported.

9. Next meeting

It was resolved that the next meeting be held at 19:30 hrs on Wednesday 12th October 2016 at Saint Andrew's Church, Main Street, Carlton.

The meeting closed at 2135 hrs.

Signed _____ **Date** _____

Abbreviations used in these minutes

CDJO	Carlton Diamond Jubilee Orchard
DCLG	Department for Communities and Local Government
H&BBC	Hinckley & Bosworth Borough Council
LCC	Leicestershire County Council
LRALC	Leicestershire and Rutland Association of Local Councils
NALC	National Association of Local Councils
NCHA	Nottingham Community Housing Association
PC	Parish Council
TPA	Toddlers Play Area